

Sitting of the Library Committee on 23/11/2021

Attendance: →

1. ~~P. Das~~ 23/11/21

2. Malini Nair 23/11/21

3. ~~K. Das~~ 23/11/2021

4. Nirmai Chakraborty 23/11/21

5. Karali Devi 23/11/21

6. ~~Das~~ 23-11-21

Agenda:

1. Approval of the draft copy of the Constitution of Library Book Club.

2. Formation of Library Book Club

3. Institutional Membership of National Digital Library of India (NDLI) / NDLI Club

4. Library property counter

5. Creation of wikipedia page, Blog, YouTube channel and Social Media account for the Library

6. High speed internet facilities and creation of Digital Lib.



Meeting Minutes

Date: 23/11/2021

Today, on 23rd November, 2021, a meeting of the Library Committee of Sipajhar College was held under the chairmanship of Dr. P.C. Debar, Principal, Sipajhar College. The meeting has come with the following resolutions: →

1. The draft copy of the Constitution of Library Book Club is handed over to Dr. Malini Nair, Co-ordinator, IQAC, to review and finalized within a period of three days.

2. The library book club will be formed with the following members —

President — Principal (Ex-officio Member)

Vice President — Vice Principal (Ex-officio member)

Secretary — Librarian (Ex-officio member)

Asst. Secretary — Jonmoni Das, Assistant Professor, Deptt. of Assamese

Members — Dr. Dibyajyoti Saikia, Asst. Prof. Deptt. of Zoology

— Dr. Himakshi Bordoloi, Asst. Prof. Deptt. of Assamese

— Himashree Swargiary, Asst. Prof., Deptt. of English

— Mananiki Hazowary, Asst. Prof., Deptt. of Political Science

Students' Representatives :-

— Vice President, Sipajhar College Students Union

— General Secretary, Sipajhar College Students Union

— Magazine Secretary, Sipajhar College Students Union

— One student from each semester, of all the departments, subject to the recommendation of the HOD of the concerned deptt.

3. It is decided to take the institutional Membership of National Digital Library of India (NDLI). Moreover, the Central Library of Sipajhar College will take the Club Membership of NDLI with the following members :-

i) Patron — Dr. Pradip Chandra Debra, Principal

ii) President — Dr. Malini Nair, IQAC coordinator

iii) Secretary — Dr. Nirumal Chakraborty, Librarian

iv) Executive Members :-

- Dr. Rupam Haloi, HOD, Deptt. of Mathematics

- Dr. Jonuj Deka, Asst. Prof., Deptt. of Physics

- Mridumita Mahanta, Asst. Prof., Deptt. of Zoology

- Ronfar Mindar, Asst. Prof., Dept. of Geography.

- Vice President, General Secretary and Magazine Secretary of Sipajhar College Students' Union

4. It is decided that, the Central Library, Sipajhar College will purchase the self lock property counter, where students will be able to lock their bags and other belongings by themselves.

5. It is decided that the Central Library, Sipajhar College will create its wikipedia page, blog and Youtube channel ~~for~~ as a part of user outreach programme.

6. The Central Library will be facilitated with high speed internet facilities.

7. All the departments are allotted Rs. 30,000/- from the Library Fund to purchase text books. The HODs of the concerned departments have to consult the publisher/distributor personally to purchase the required text books and have to submit the authorised bills to the office. After submitting the bills, the office will issue cheque against the bills.

8. A Digital Library will be developed by using the D-Space software. For that a high resolution scanner will be purchased. Moreover, the digital library will be hosted on the cloud to provide remote access facilities to the students/teachers.

23/11/21
PRINCIPAL
SIPAJHAR COLLEGE

23/11/2021

(Dr. Nirmali Chakraborty)